

WEDNESDAY, FEBRUARY 20, 2019 7:00 PM
Council Chambers

AGENDA

COUNCIL AGENDA

SOUTHWEST MIDDLESEX COUNCIL AGENDA

The Municipal Council of the Municipality of Southwest Middlesex will meet in Regular Session in the Council Chamber on February 20, 2019 at 7:00 p.m.

COUNCIL PRESENT:

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

REGRETS:

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Fire Chief – Robert Hansen, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

ALSO PRESENT:

Kevin Routley – Selectpath (Agenda item 9.b.1.)

Marianne Love – Compensation and Pay Equity Review (agenda item 9.b.2.)

1. CALL TO ORDER

Mayor Mayhew calls the meeting to order at _____ p.m.

2. APPROVAL OF AGENDA

#2019-

Moved by _____

Seconded by _____

THAT the Regular Agenda of Council dated February 20, 2019 be accepted as presented.

3. DISCLOSURE OF PECUNIARY INTEREST

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
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Conflict of Interest Reporting Form

- **Councillor** [03 00 C CONFLICT OF INTEREST REPORTING FORM 2018 Councillor](#)
- **Deputy Mayor** [03 00 DM CONFLICT OF INTEREST REPORTING FORM 2018 Deputy Mayor](#)
- **Mayor** [03 00 M CONFLICT OF INTEREST REPORTING FORM 2018 Mayor](#)

4. DEPUTATIONS AND PETITIONS

- Insurance Orientation
 - Keith Crawford – McFarland Rowlands
 - Tony Commisso – Cowan Insurance

5. MINUTES OF PREVIOUS MEETINGS

1. Southwest Middlesex Council Meeting Minutes – February 6, 2019
[05 01 SWM Minutes February 6 2019](#)

#2019-

Moved by _____

Seconded by _____

THAT the minutes of the meeting of Council dated February 6, 2019 be adopted as printed.

6. BUSINESS ARISING FROM THE MINUTES

7. VOUCHERS

Vouchers for January 31 to February 13, 2019 to be presented

[07](#)

#2019-

Moved by _____

Seconded by _____

THAT accounts as presented by the Treasurer in the amount of \$675,439.98 be received.

8. ACTION CORRESPONDENCE

9. STAFF REPORTS

a. Fire

1. Southwest Middlesex Fire Department Incident Range 18-071 to 19-004
[09 a 01 CUSTOM_FIRE_REPORT](#)

#2019-

Moved by _____

Seconded by _____

THAT the Southwest Middlesex Fire Department Incident Range 18-071 to 19-004 report is received.

b. Administration

1. Southwest Middlesex Benefits Executive Summary by Selectpath
[09 b 01 Benefits SW Middlesex Executive Summary](#)

#2019-

Moved by _____

Seconded by _____

THAT Southwest Middlesex maintain coverage with RWAM Insurance Administrators; and

THAT Southwest Middlesex amend the Life/AD&D and Long-Term Disability (LTD) benefit to increase the maximums to provide a pay-out benefit based on the wage of employees.

2. 2018 Pay Equity and Compensation Review

Part 1

Pay Equity and Compensation Review Non-Union Staff

[09 b 02 PayEquityCompensationReviewNonUnionStaff2](#)

#2019-

Moved by _____

Seconded by _____

THAT Council move into closed session under section 239 of the *Municipal Act, 2001* labour relations and employee negotiations exception, to receive the specific results of the market and pay equity review.

Part 2

Municipality of Southwest Middlesex 2018 Compensation Update Summary Report presentation by Marianne Love (attachments presented in closed session due to confidential nature of the content)

[09 b 02 Part 2 Summary Report MLove2](#)

CLOSED SESSION (Committee of the Whole)

#2019-

Moved by _____

Seconded by _____

THAT Council go into closed session, at _____ p.m., as per subsection 239(2) of the Municipal Act, 2011, to consider the following:

- a. Labour relations or employee negotiations;
- b. Personal matters about an identifiable individual, including municipal or local board employees;

Specifically, the matter relates to the following:

Pay Equity/Market Review for Southwest Middlesex

#2019-

Moved by _____

Seconded by _____

THAT Council return to open session at _____ p.m.

Rise and Report

Confirmation of action from Closed Session

THAT a closed session meeting was held and only closed session items identified were discussed in closed session; and THAT

- a. There is nothing further to report
- b. Outline direction provided

3. Simpson Cemetery By-law

[09 b 03 Simpson Cemetery Bylaw](#)

#2019-

Moved by _____

Seconded by _____

THAT council give first and second readings to the Simpson Cemetery By-law as drafted.

4. Gerber Electric Ltd – Request for Conditional Building Permit Agreement

[09 B 04 Gerber Conditional Bldg Permit2](#)

#2019-

Moved by _____

Seconded by _____

THAT Council support the request for a Conditional Building Permit Agreement for Gerber Electric Ltd at 278 Elizabeth Street, Glencoe, ON, and

THAT the Mayor and CAO-Clerk be directed to sign a Conditional Building Permit Agreement for Gerber Electric Ltd.

c. Building

1. Building Report – January 2019

[09_C_01_2019_January_Building_Report](#)

#2019-

Moved by _____

Seconded by _____

THAT the January 2019 building report is received.

d. Finance

e. Facilities and Recreation

1. Tartan Days 2019

[09_e_01_Tartan_Days_2019](#)

#2019-

Moved by _____

Seconded by _____

THAT Council approves free use of the Train Station by the Celebrate Community Committee for Tartan Days, from Friday July 19th to Sunday July 21st.

f. Public Works

1. Public Works Report

[09_f_01_PublicWorksActivityReport](#)

#2019-

Moved by _____

Seconded by _____

THAT the Public Works Report dated February 20, 2019 is received.

2. Landfill Report

- Staff Report [09_f_02_Trillium_Limerick_Landfills_Update_Golder_Associates](#)
- Golder Technical Memo [09_f_02_Part_1_Tech_Memo_Final_SW_Middlesex_2019Feb12_2](#)

- Invoice Budget Summary [09 f 02 Part 2 SWM Landfill Services SW Middlesex Invoice Budget Summary](#)

#2019-

Moved by _____

Seconded by _____

THAT the landfill report is received.

10. REPORTS OF COMMITTEES

1. Four Counties Transportation Services – meeting held January 24, 2019
[10 01 fctransportationservices](#)

#2019-

Moved by _____

Seconded by _____

THAT the Four Counties Transportation Services meeting package dated January 24, 2019 is received.

11. UNFINISHED BUSINESS

12. INFORMATION CORRESPONDENCE

1. 2019 OMPF (Ontario Municipal Partnership Fund) – Ministry of Finance
[12 01 Minister of Finance Letter 2019 OMPF](#)
2. Southwest Middlesex Distribution System Operations Report Fourth Quarter 2018 update
[12 02 SWM WD 6637_Q4 2018](#)

#2019-

Moved by _____

Seconded by _____

That the information correspondence items are received and filed.

13. COUNCILLORS COMMENTS AND ENQUIRIES

- Councillors Comments/Councillor and Staff Conference & Seminar Reports

14. NOTICE OF FUTURE MEETINGS (subject to change)

- March 6, 2019 – Council – 1:30 p.m.
- March 20, 2019 – Council – 7:00 p.m.
- March 27, 2019 – Planning/Council – 7:00 p.m.

15. BY-LAWS

1. By-law No. 2019/

[16 01 bylaw tile drainage](#)

Being a municipal by-law imposing special annual drainage rates upon land in respect of which money is borrowed under the *Tile Drainage Act*.

2. By-law No. 2019/ - 1st & 2nd readings only

[16 02 Bylaw Simpson Cemetery](#)

Being a by-law to establish the rules and regulations that govern Simpson Cemetery and have been approved by the Registrar of Funeral, Burial and Cremation Services Act, 2002 (FBCSA), Bereavement Authority Ontario (BAO), Ministry of Consumer Services

3. By-law No. 2019/

[16 03 Confirming Feb20 Meeting](#)

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (February 20, 2019)

#2019-

Moved by _____

Seconded by _____

That By-law No. 2019/ to By-law No. 2019/ be given first and second readings.

#2019-

Moved by _____

Seconded by _____

That By-law No. 2019/ and By-law No. 2019/ be read a third and final time.

16. ADJOURNMENT

The Mayor adjourned the meeting at ____p.m.